



Over the Rainbow

Mobile Phone and Wearable Technology Policy

Over the Rainbow accepts that mobile technology is part of the ever-changing digital environment we work and live in. Over the Rainbow continues to foster a culture of safety in which children and staff are protected from abuse, harm, and distress. We therefore have a clear policy on the acceptable use of mobile phones and other wearable technology that is understood and adhered to by everyone; staff, children, parents, and carers.

Abiding by the terms of this policy ensures that we all:

1. protect children from harm and abuse;
2. ensure privacy is respected and online safety is preserved;
3. prevent staff from being subject to false allegations;
4. help staff remain focused on the care of children;
5. work in an open and transparent environment.

With the evolution of mobile phones and wearable technology, including camera facilities as standard, it is of the utmost importance that the way we deal with this technology is managed safely.

Staff use of mobile phones and wearable technology

Personal mobile phones belonging to staff should be switched off and kept in lockers during working hours.

Wearable technology such as Smart Watches and Fitbits (this list is not exhaustive) are not permitted to be worn by staff and are kept in an lockers during working hours.

If a member of staff needs to make an urgent personal call, they can use the setting phone or make a personal call from their mobile in the main office.

If a member of staff has a family emergency or similar and needs to keep their mobile to hand, prior permission must be sought from the Manager or Deputy.

Under no circumstances may staff use their personal mobile phones or wearable technology to take photographs at the setting during working hours.



Children's use of mobile phones and wearable technology

While we understand that some children have mobile phones and wearable technology devices, we ask that mobile phones and wearable technology be kept in the office during setting hours and returned to the children at the end of the session or when they leave.

Over the Rainbow does not accept any responsibility for loss or damage to mobile phones or wearable technology devices brought to the setting by children.

Children must not use their mobile phones or wearable technology to take photographs of any kind whilst at setting. If they would like to photograph a particular activity, they may ask a member of staff to take one using the setting's ipad.

This policy was adopted at a meeting of	Over the Rainbow
Held in:	Nov 2023
To be reviewed in:	Nov 2024
Signed on behalf of the setting:	Kprice
Name of Signatory:	Kelly Price
Role of Signatory:	Manager